

How to remind trainees to clock in?



When creating a punch-in activity, you can set whether to remind trainees to punch in.

1. Punch-in types that support message push: Calendar punch-in, Assignment punch-in, and Challenge punch-in.
2. Push frequency: Calendar punch-in and Challenge punch-in will send daily reminders.
3. Push time: Calendar punch-in and Challenge punch-in support setting specific time points for message push; the message push for Assignment punch-in varies according to the assignment creation time.

Message time rules. [Click to view the tutorial on using the punch-in message push settings.](#)

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