

# Customization tutorial for check-in daily sign-in images, long images, and invitation cards



## I. Function Introduction

Daily check-in cards, long images (posters), and invitation cards are the images shared by trainees in the check-in activity. It allows merchants to customize the styles and backgrounds in the backend.

## II. Purpose of Use

With this setting, you can enable users to generate unique check-in content with brand personality. This not only encourages users to share more actively but also enhances brand exposure and influence during the sharing process.

## III. Use Scenarios

A training institution uses the check-in feature to launch a trainee check-in activity. After trainees check in daily, daily check-in cards are automatically generated. Meanwhile, long sharing images containing check-in content can be generated in the check-in records.

Through the operator's custom settings, the daily check-in cards and long sharing images better showcase the institution's brand characteristics. After trainees share these images, the institution's brand is widely promoted.

## IV. Operation Path

Merchant side: Desktop management console → Courses → Interaction Management →  
Check-in → Check-in details → Operation Settings

## V. Usage Tutorial

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Step 1: Select a check-in (Management backend)

Log in to your elink account. Click [Content] in the left sidebar, then click [Check-in], and select the check-in to be configured.

image.png

**Step 2 Configure daily check-in cards/long images/invitation cards** (Management backend)

Enable the daily check-in card feature. You can choose to add a custom background image and configure whether to display inspiring quotes, QR codes, and other information.

image.jpg

**Step 3: Check image information** (Management backend)

You can preview the daily check-in cards and long images. After confirming the information, click the [Save] button at the bottom.

① Daily check-in card

image (1).png

② Invitation card

image (2).png

③ Long image

image (3).png

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Revision #2

Created 2026-06-08 04:30:55 UTC by Admin

Updated 2026-06-08 08:28:08 UTC by Admin